



**Approved**

## **Park Commission**

**Regular Meeting**

**March 13, 2025**

**Minutes**

### **Guests:**

**Absent:** Julie Kochevar

### **CALL TO ORDER: 6:30pm**

1. Commissioner Olinger called the meeting to order.

#### **1a. Pledge of Allegiance**

Pledge of Allegiance was recited.

#### **1b. Roll Call**

Commissioners in attendance; Kaylen Olinger, Dan Lydon, Dan Charpentier, Nate Stackhouse, Bill Mack and MaryJo Wiatrak, Council Liaison Mark Anderson and Parks Superintendent Doris Zacho were present.

2. **APPROVE AGENDA: March 13, 2025.**

Commissioner Olinger asked if there were any additions to the March 13th agenda. Commissioner Lydon made a motion to approve the agenda. Commissioner Stackhouse seconded; all ayes the motion was approved.

3. **APPROVE CONSENT AGENDA: February 13, 2025.**

Commissioner Olinger asked if there were any corrections or additions to the consent agenda for February 13, 2025; Commissioner Stackhouse made a motion to approve the consent agenda. Commissioner Lydon seconded; all ayes the motion was approved.

### **4. PUBLIC COMMENTS**

### **5. COMMUNICATIONS, REPORTS AND PETITION**

#### **5a. City Council Liaison Report- Mark Anderson**

Anderson gave an update on the council meeting held February 25<sup>th</sup>. The Fire Chief gave his annual report. There was a second reading for the new massage ordinance. Council approved the lawn care RFPs for the parks and public works departments. The Old Town Trail Extension Resolution was approved and a

lease for Midco was permitted. The Park Commission member appointment of terms were accepted. The personal policy was amended to fall in line with the new union contract for public works. Gas franchise fees will be used to increase the gas line needed for the new apartment complex. Approved Chisago Lakes Area Hockey Association to hold gambling at Clutch Golf.

#### **5b. Parks Superintendent Report**

The band Coyte Wild was booked for the September 20<sup>th</sup> music in the park at Moberg. The Cornerstone Pub out of Wyoming will have a food truck present. The forestry review that is being conducted for Paradise and Moberg parks should be done in June, Zacho asked about a review for Ojiketa Park and the cost for that would be estimated at \$9-\$12K. Easter Egg hunt will take place on April 12<sup>th</sup> at Paradise Park. Mack asked about the forestry plan and if they would make recommendations on new plantings. There would be a 5-to-20-year plan submitted with the plan.

### **6. PUBLIC HEARING**

### **7. GENERAL BUSINESS**

### **8. UNFINISHED BUSINESS**

#### **8a. 2025 Priority List**

##### **1. Ojiketa Park:**

Zacho stated that Jeff has finished the new flooring at Sugar Maple and Red Oak. He has started tearing out the ceiling in Black Walnut to open up the cabin so that it can be sealed to help with the critters staying out of the cabin. Doris is looking at getting some gravel added to the roads. A work list for the OWLLS is getting drafted. Mack would like to get into Evergreen and White Pine prior to the park opening for the season and replace the countertops and sinks.

##### **2. Rotary Park: Peace Trail and Poles**

Most of the peace poles will be done by April and the gardens will be designed, May will be the installation ceremony.

##### **3. Chuckie Lundquist: Parking Lot Resurface and Updates**

The skate park equipment is getting some resurfacing, and some concrete needs repair. Zacho has received a quote for the updated work, and she is looking into the repairs.

#### **4. Water Tower Park: Bike Skills Park-BMX**

Zacho reached out to 3 different companies, she contacted all the BMX tracks in the area and got information on who designed them. Most of the companies that designed them are out of state, she is not sure if they would be willing to work in this area. Zacho had the topography for the area and reached out to the county about the weir system to make sure that they were aware of what was going on and that dirt would be moved around. She also reached out to Joe Tart from the county inquiring about the mountain bike trail at Ki-Chi-Saga Park and received the designer's information and reached out to them, she is waiting to hear back. The track would be 1500 feet and there is plenty of room for it in the area. Lydon asked about the cost, Zacho stated that the cost estimate would be anywhere from \$30,000 to \$45,000. Commission discussed signage, location, and trail beginning and ending. Funds would come from Park Dedication fees.

#### **5. Old Towne Trail Extension**

Plans are moving forward, an idea that Zacho has is at the end of the trail there will need to be something to keep vehicles, snowmobiles, and atv's out of the park. She doesn't want to have a gate, so she is looking into some giant boulders at the end of the trail. There are a couple of areas of fencing along the trail, Zacho would like to investigate some other options like black metal panels with cut-outs similar to the park signs.

Olinger asked about an update on the Regional Park status. Zacho did receive a message back stating that there were no findings that the park has a regional park status. Zacho called the DNR to confirm that the park was given regional status through the legislature. She is waiting to get confirmation back before contacting the state again. Commissioners investigated the legislature from when the park was granted regional status. Zacho will continue to look for documentation.

#### **6. Lake Ave. Access**

Zacho reached out to Cassy Theil from the county about an idea she has. It is a honeycomb structure, these honeycomb-like structures are designed to reinforce the roadbed, making them ideal for areas with weak soil or heavy traffic. Zacho reached out to a landscaper for a quote to clean out the water trail area and shoreline. The area needs to be surveyed so that definite property lines are established. Mack asked about any changes in infrastructure, and if the fire hydrant is up to code. This is a project that will need to be addressed with both the public works and parks department working together.

## **9. NEW BUSINESS**

Wiatrak asked about any events or things happening on Earth Day. Spring cleanups or events at the parks. Zacho stated that the school usually does a park clean up. Charpentier specified that the girl scouts have contacted him about a park cleanup day for Paradise Park in April. Zacho suggested reaching out to any of the park adoptees to see if they are planning a spring clean up date. Olinger explained the park adoption program, Wiatrak was not aware of the program and is interested in becoming a liaison for one of the parks, Zacho will send out the information.

Wiatrak asked if the commission would want to continue meeting at a different park prior to the meetings now that winter season is ending. Commission agreed to meet at Water Tower Park at 6:00pm prior to the scheduled meeting for April 10<sup>th</sup>.

## **10. ADJOURN**

Commissioner Wiatrak made a motion to adjourn; Commissioner Lydon seconded; all ayes the meeting unanimously adjourned.

Respectfully Submitted,  
Alisa Bodell  
Executive Assistant