



Approved

Park Commission

**Regular Meeting
December 11th, 2025
Minutes**

Guests:

Absent: Dan Lydon, Nate Stackhouse

CALL TO ORDER: 6:30pm

1. Commissioner Olinger called the meeting to order.

1a. Pledge of Allegiance

Pledge of Allegiance was recited.

1b. Roll Call

Commissioners in attendance; Kaylen Olinger, Julie Kochevar, Maryjo Wiatrak, Bill Mack and Council Liaison Mark Anderson and Parks Superintendent Doris Zacho were present.

2. **APPROVE AGENDA: December 11th, 2025.**

Commissioner Olinger asked if there were any additions to the December 11th agenda. Council Liaison Anderson requested to move 7a. Swearing in of Matt Johnson to take place prior to the public comments of the meeting. Commissioner Mack seconded the request. Commissioner Mack requested to Add to New Business 9a. Priorities for 2026. Council liaison Anderson made a motion to approve the agenda with the additions. Commissioner Mack seconded; all ayes the motion was approved.

3. **APPROVE CONSENT AGENDA: November 13th, 2025.**

Commissioner Olinger asked if there were any corrections or additions to the consent agenda for November 13th, 2025; Commissioner Mack requested his name be added to Roll Call. Commissioner Olinger moved to add Bill Mack to the Roll Call. Commissioner Mack made a motion to approve the consent agenda. Commissioner Kochevar seconded; all ayes the motion was approved.

4. **PUBLIC COMMENTS**

5. **COMMUNICATIONS, REPORTS AND PETITION**

5a. City Council Liaison Report- Mark Anderson

City Council met to have a regular meeting on December 9th. The council had a request for a refund for a reservation at Ojiketa park, the council denied the request. Zacho advised the commission regarding the situation on why the request was denied. A property owner on North Ave brought to the attention of the council a city easement that is on his property, requesting it could be vacated. The council discussed renewing liquor, tobacco and cannabis for local businesses. Council voted that everyone who had license could continue their licenses. Council nominated Matt Johnson for the Park board. Lead retrofit for Chuckie Lundquist was brought up, Council approved with the assurance that the bulbs will not vibrate loose. The Chisago Lakes Community Foundation requested that they could put up a 4x8 sign for donations, council approved. Chisago Lakes Chamber lease agreement was approved to move in the space above City Hall.

5b. Parks Superintendent Report-Doris Zacho

Zacho advised that the hockey rink is now up and running at Chuckie Lundquist Park. Zacho advised that she is interviewing two more individuals to staff the rink, but they will not be able to start working till after the first due to funding. She spoke about the lighting festival being canceled due to the cold weather and has been moved to December 21st but will be more of a community Christmas event. Zacho advised that the Chamber is completely backing out of the Celebration of the Lakes, and that she will be coordinating the posters and all the entities and putting the event together. The event will be on February 13th-15th. Commissioner Mack inquired whether it would be possible to get thank you cards and a gift certificate for the individuals that donated the Christmas trees for Moberg and Triangle Park.

6. PUBLIC HEARING

7. GENERAL BUSINESS

7a. Swearing in of New Member Matt Johnson

Commission Members swore in New Member Matt Johnson.

8. UNFINISHED BUSINESS

8a. 2025 Priority List

1. Ojiketa Park:

Zacho advised that there was not much to add for Ojiketa Park other than the Emerald Ash Bore grant, which will take a big priority next year in the park systems.

2. Chuckie Lundquist: Repairs

Zacho advised that the lighting of Chuckie Lundquist will be done before the end of the year. She advised that it is not coming out of Park dedication fees.

3. Water Tower Park: Bike Trail Park-BMX

Zacho has not heard from the contractor she had been working with. Last contact she had with him he requested a budget and Zacho advised that she'd like some concepts provided to her prior to issuing the budget for the park.

4. Old Towne Trail Extension: Trail End/Ideas/Concepts

Zacho advised they'd like to do an Ojibwe concept in the park. She also advised that Chris was coming to the January meeting to discuss ideas for the bike racks that each City will be receiving for the trail system. The city's trail head is at Water Tower Park.

5. Lake Ave. Access

Zacho advised that there was nothing new to add for Lake Ave Access but advised she had received the invoice for the work that will be done. She stated that she'd like to meet with Superintendent Lind to discuss where the funding would come from for the work.

9. NEW BUSINESS

9a. 2026 Priorities

Commissioner Mack would like to add the Swedish Immigrant Trail. Zacho advised that the Liberty Lane Link should also be added to the 2026 Priorities. Zacho would also like to add the Emerald Ash Bore/Forestry Plan. Commissioner Mack advised that the commission needs to keep the trail at Rotary Park on their radar for cleanup.

10. ADJOURN

Commissioner Kochevar made a motion to adjourn, Commissioner Johnson seconded; all ayes the meeting was adjourned.

Respectfully Submitted,
Aalyse Eik
Administrative Assistant