



# CABIN RENTAL FORM

Page 1 of 2

Ojiketa Regional Park | 27500 Kirby Avenue | Chisago City Mn | 55013

City hall phone # 651-257-4162 | Fax # 651-257-0695

NAME: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMAIL ADDRESS (**MUST HAVE INFO**): \_\_\_\_\_

Vehicle Year, Make & Model: \_\_\_\_\_ License Plate # State: \_\_\_\_\_

**Check in Date (3pm): \_\_\_\_\_ Check Out Date (11am): \_\_\_\_\_**

LIST OF CABINS:	COST OF CABIN PER NIGHT	
Aspen Cabin	\$135 2 -night minimum	
Basswood Cabin	\$60	
Black Walnut	\$55	
Dogwood Cabin	\$95 2-night minimum	
Elm	\$60	
Evergreen – Dog Friendly Cabin	\$135 2-night minimum	
Red Oak	\$55	
Sugar Maple	\$55	
Red Pine	\$105 2-night minimum	
Sumac	\$55	
Tamarack	\$95 2-night minimum	
Trillium	\$105 2-night minimum	
Walnut	\$60	
White Pine	\$135 2-night minimum	
Firewood	\$5 per bundle	
Fire Ring Grounds Rental Zonta	\$25	
Fire Ring Grounds Rental Strom	\$25	
Archway Grounds Rental Strom	\$25	
	<b>Sub- total</b>	
	Tax (7.375)	
	Lodging tax 3%	
	Total	
<b>100% of rental price is due to hold and reserve.</b>	50% refunded if cancellation is 60 days prior to rental.	<b>Amount paid &amp; Receipt #</b>

**EXTRA NOTES:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Payment Conditions: Please find below my credit card details as booking guarantee. Be authorized to use the credit card here below to balance the cost connected to the reservation or possible penalty.

\_\_\_\_ VISA      \_\_\_\_ Master Card      \_\_\_\_ Discover      3-Digit Code \_\_\_\_\_  
Number \_\_\_\_\_      Expiration date: \_\_\_\_\_

<p><b>Ways to complete this form:</b>  -- Fill it out on screen &amp; print it to mail to the City.  -- Fill it out on screen, save a copy, &amp; email to the City.  -- Print out a blank form, fill it in by hand, and mail it to the City.</p> <p><b>*Please return completed form to:</b>  <b>Chisago City Hall</b>  <b>PO Box 611</b>  <b>10625 Railroad Ave.</b>  <b>Chisago City, MN 55013</b>  <b>651-257-4162</b>  <b>Or Email:</b>  <b>abodell@ci.chisago.mn.us</b></p>	<p><b>CABIN ACCOMODATIONS:</b>  ASPEN 2 BEDROOM SLEEPS 14  EVERGREEN 3 BEDROOM SLEEPS 11  RED PINE 2 BEDROOM SLEEPS 4  WHITE PINE 4 BEDROOM SLEEPS 12  DOGWOOD 1 BEDROOM SLEEPS 6  TAMARACK 2 BEDROOMS SLEEPS 5  TRILLIUM 1 BEDROOM SLEEPS 4</p> <p>BLACK WALNUT, ELM, BASSWOOD, WALNUT  1 ROOM CABINS SLEEP 6</p> <p>RED OAK, SUGAR MAPLE, SUMAC  1 ROOM CABINS SLEEP 4</p>
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Details on each cabin and amenities can be found on the city website [www.ci.chisago.mn.us](http://www.ci.chisago.mn.us)

**My rental is for the date(s) specified only. If there is a cancellation, your deposit is forfeited.**

**RENTERS RESPONSIBILITIES:**

- Renters are responsible for locking up the cabin after check-out and keys must be placed in drop box or returned to Chisago City Hall the following business day after rental.
- Renters will be responsible for any damage or vandalism done to the cabin, including but not limited to, a direct result of negligence to lock up.
- Renters are responsible for the cost of the locks at the cabin being changed if the key is not returned. If the key is damaged, it will be the responsibility of the renter for the cost to replace the key.
- No furnishings shall be removed from the building.
- Renters are responsible for completing the clean-up checklist provided for this cabin.
- Staying aware of inclement weather, severe storms please seek shelter in the basement of Strom Hall, each cabin has Strom Hall location provided in the spiral notebook.
- Smoking is prohibited in cabins. Absolutely no fireworks are allowed in the park due to fire hazards.
- Please remove your garbage and bring to the dumpster provided near the parking area.
- IN THE EVENT OF A CABIN **EMERGENCY** PLEASE CALL on-call staff at 651-706-3466. Other issues contact onsite host.
- **WHAT TO BRING WITH YOU:** Toiletries, towels, washcloths, dining utensils and dishes, cooking pots or pans, sleeping bag or sheets, pillows, flashlight, bug spray, chairs for sitting around bonfire. There is no wi-fi in the camp. Cabins are seasonal and do not have heat.

I understand and agree to rental agreement on this cabin reservation form. (write in your full name and date to provide an electronic signature.)

Renters Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Officials Signature: \_\_\_\_\_ Date: \_\_\_\_\_