

Booking an event at Ojiketa Regional Park: What you need to know.

- This setting is in the woods and **all buildings/accommodations are rustic.**
- A **non-refundable** deposit is required to reserve and hold Strom Hall, Zonta Lodge, Birchwood Chapel, or an All-Camp rental. 50% of the rental plus a \$200.00 refundable damage deposit on each building is due at time of reservation. All camp rental has a \$1000.00 refundable damage deposit due at the time of reservation.
- Cabin or campsite reservations require 100% of the rental fee to reserve. 50% of rental is refunded if cancelled 60 days prior to rental date.
- The rental halls are rented by the weekend, check-in Friday at 3pm and check-out Sunday at noon. Additional rental hours are \$100.00 per hour.
- All-Camp rental check-in Friday at 3pm and check-out Sunday at 1:00pm. Note the park is still open to the public.
- If you do not reserve all the buildings, they are open for rental to other parties on a first come first served basis.
- If you are serving alcohol:
 - A Lakes Area Police officer must be present when serving alcohol during your reception. Staff will arrange an officer to be present at your event. The officer is \$65.00 per hour with a three-hour minimum.
 - If you are providing the alcohol to your guests a Certificate of Liability Insurance policy must be submitted in the amount of \$1,000,000. This must list Chisago City as an additional insured and the address of the park. If you are hiring a bar catering service and they are charging for alcohol, they will provide the insurance.
 - The bar area must be indoors and is not allowed outside of the buildings.
- There is open catering, you may hire whomever you choose to cater or bring in your own food.
- Strom Hall has 24-72" diameter round tables and 225 chairs. 6-60" diameter round tables, 8-8ft banquet tables, and 2-6ft banquet tables, 4 square 2x2 bar height tables. Table clothes should be 90" or longer.
- Zonta Lodge has 18-60" tables, 4-8ft banquet table, and 140 chairs.
- Cookware, utensils, dinnerware are **not** provided in any of the buildings.
- Linens are **not** provided for halls or cabins.
- We do not spray in the woods or any open spaces for mosquitos due to chemical sensitivities.
- Dogs are welcome if leashed and cleaned up after, the only cabins that allow dogs are Evergreen Cabin and the camper cabins.
- The cabins are seasonal and there is no heat or AC, some cabins have wood burning fireplaces.