



Approved

**REGULAR MEETING
Minutes
07.09.24**

Absent: Dallas Fisher
Guests:

1. CALL TO ORDER

President Kyle Peterson called the meeting to order. Commissioners in attendance, Marie Rivers, Marlys Dunne, Jason Houle, Jeremy Dresel, MaryJo Wiatrak, and Nancy Hoffman from the County EDA/HRA was present.

Staff in attendance was City Administrator John Pechman.

2. APPROVE AGENDA: July 9, 2024.

President Peterson asked if there were any additions to the agenda. Commissioner Rivers made a motion to approve the agenda; Commissioner Dunne seconded; all ayes; motion passed.

3. APPROVE CONSENT AGENDA: June 11, 2024.

President Peterson asked if there were any corrections or additions to the June 11th minutes. Dunne made a motion to approve the consent agenda; Commissioner Rivers seconded; all ayes; motion passed.

4. PUBLIC COMMENTS

5. COMMUNICATIONS, REPORTS AND PETITIONS

5a. City Council Liaison Report

Rivers gave an update on the June 25th council meeting. The council approved a vacation of Right of Way in the Lawrence Subdivision which will be used for the apartment complex. They also approved a request of rezone to develop the land for R-3 Medium Density Residential multi-family residential use from commercial. Chris Rainmann of Kuepers Inc. submitted a final plat application to develop three buildings for an apartment complex called Chisago Lakes Apartments. The Chisago Lakes Apartments Preliminary Plat was approved.

There was a change to the Zoning Code to update the off-street parking and loading ordinance.

The city needed to approve a resolution governing the counting of write in votes, eliminating the need to count each write in vote if the total number of write ins are

less than the lowest number of votes for a printed name on the ballot, this was due to a law change.

Council approved using funds from Fund 29 the charitable gambling fund, the following amounts were approved, volunteer recognition not to exceed \$2750. Fireworks for Ki-Chi-Saga Days \$10,000. Children Lighting Festival \$2750. Fire Department Volunteer Steak Fry \$1200. LAPD employee recognition \$900. The total of \$17,600 will be from Fund 29 the fund has an adequate balance to cover the expected expenditures with a remaining balance near \$44,660. Chief Zach Reed submitted a request to council for LED lighting.

Affordable Lawn Care resigned from the lawn care services for the city and Paradise Outdoor Services has been hired to finish the season.

The council and staff will draft a moratorium on cannabis retail in case one is required. Dunne stated the county does have a draft ordinance that will be reviewed, the county is waiting on the state to release their projections. There is county support to allow 5 retail licenses. Retail licenses are tracking to be allowed January 1st. Dunne stated that the county does want to work with the cities.

5b. County & Neighboring City EDA Updates

Hoffman mentioned at the last meeting that there were three housing trust fund applications submitted. The County HRA/EDA have approved all three of the applications, one was for senior and disabled housing this application is to renovate an existing building, another project is in Wyoming for new affordable senior housing. Hoffman spoke about upcoming meetings with the Initiative Foundation. Dunne mentioned that the County Commissioners toured District 1 which covers the cities of Wyoming and Stacy. The commissioners took a bus tour with city and county staff and made various stops at industrial parks and future development sites within the city to get an understanding of what is happening in each city. This allows the cities to showcase their projects and gives the commissioners a firsthand look at ventures.

6. PUBLIC HEARINGS

7. GENERAL BUSINESS

7a. Monthly Financial Report.

Finance Director Gemuenden submitted the monthly financial report. LEI has completed payments to the city and have been making payments to the claw back loan. A payment of the balance of the claw back loan was just received. LEI does have interest in applying for this loan program again as they start their expansion project. Dunne made a note that the Wildcat Woods Disc Golf did get full fundraising and will open this summer.

8. UNFINISHED BUSINESS

8a. 2024 Goals & Updates

1. Highway 8 Project

Project is still on hold with the environmental issues, possibility if a start date in 2026. Dunne spoke with the Joe Triplet at the county about the pedestrian crossing in Chisago City and what that area could look like in 20 years with growth. The agreement for work needs to be between the city and the state, as this is a state project. If a tunnel is constructed the city is responsible for the maintenance. Commission discussed the existing tunnel at Chuckie Lundquist which goes under Highway 8 and the costs to the city. Dresel mentioned that there are other priorities that need funding and there are Swedish Immigrant trail connections that will be completed during this project.

2. Land Development Activity

Pechman has not heard from Randy at Kendall Howard in any further interest. LEI is still interested in their expansion.

3. Fund 51 Update

9. New Business

9a. King Kind-Design Review-Kichisaga Addition

Pechman stated that King Kind pulled the design review. Pechman received a call this afternoon that they have not come to an agreement on numbers with their builder. Pechman stated that staff is requiring samples of the building materials and what they sent was not a seamless metal panel and does not meet the city requirements. Pechman reviewed the submissions with the commission. Pechman explained that the EDA owns the property so the design review will come to them first, then the planning commission and then city council for approval. Pechman wants to get input from the EDA commissioners on what type of design they are looking for. There will be a 6-foot privacy fence with a gated entrance around the entire property. Commissioners were in agreement that the original design they saw was much more appealing, they agreed that the landscaping and parking plan looked acceptable. King Kind will submit a new building design for review.

10. Adjourn

Commissioner Rivers made a motion to adjourn; Commissioner Houle seconded; all ayes; the meeting adjourned.

Respectfully submitted,
Alisa Bodell
Executive Assistant