



**Temporary Sign Permit**

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Applicant/Property Owners Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Sign Location: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Your plans must also include a sketch of your property site showing: any existing building(s), the location of the proposed sign, road right-of-ways, any easements, and must indicate the location of any existing signs on your property including the distance from the lot lines.

This permit is for a temporary sign, not to exceed four times in any calendar year for a time period not exceeding a total of 40-days in any calendar year. These signs shall be removed within 24 hours after the ending date of the permit. Any sign posted beyond the period provided on this application must be removed or applied for on a renewal basis.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

Temporary Sign Permit Application Fee \$10.00.

Paid \_\_\_\_\_ Receipt # \_\_\_\_\_ Date \_\_\_\_\_